

Planning Board
Village of Dexter
Regular Meeting/Minutes
October 29, 2012
6:30 PM

Establishment of Quorum: Yes

Meeting called to order at 6:30 PM by Chairman John Doolittle.

Members present: John Doolittle, Michael Lane, Maureen Heise, Heidi Bernier, Stephanie Ferguson, Todd Reinhardt.

Member absent: Robert Harmann {medical}

Also present: Mark Gebo {Village Attorney}

Steven Carr {resident/member of the ZBA

Mat Morgia {engineer from Aubertine & Currier}

Motion Michael Lane 2nd Stephanie Ferguson to accept minutes from the September 29, 2012 meeting. No corrections.

Ayes: 6 John Doolittle, Michael Lane, Maureen Heise, Heidi Bernier, Stephanie Ferguson, Todd Ferguson.

Nays: 0

7:00 PM: Public Hearing

Mark and Tammy Scordo

Lynn Petrie

David & Jackie Giruzzi

James Eves, Mayor/Village of Dexter

Donald Converse & daughter

Correspondence

~~Comments from Jefferson County Department of Planning in regard to Shannon Cota's application for a Sandwich Shop located at 109 Water Street.

~~Letter to Shannon Cota from Chairman Doolittle notifying her of approval of her application at the September 24, 2012 meeting for a sandwich shop at 109 Water Street.

~~Letters to Mayor Eves and the Board of Trustees in regard to updating the Comprehensive Plan and the formation of an active Chamber of Commerce for the Village of Dexter.

~~Letter from Mayor Eves in response to the above letters.

Report of Committees

Heidi Bernier, a member of the committee working to revise the building permit application, reported that work has been done on both the application and instructions. A copy of both was given to each member of the Board. It will be discussed at a meeting at a later date.

Mr. Gebo was asked if it is necessary to have the building application notarized. He said no but it is a good idea to have a statement stating the any false information given on the document, which is a legal document, can nullify the document and be punishable by Penal Law.

Old Business

Motion Heidi Bernier 2nd Maureen Heise to table the subject of updating the Comprehensive Plan until a response is given to the Planning Board from the Mayor/Village Board of Trustees.

Ayes: 6 John Doolittle, Michael Lane, Maureen Heise, Heidi Bernier, Stephanie Ferguson, Todd Reinhardt

Nays: 0

New Business

Motion Michael Lane 2nd Stephanie Ferguson to recommend John Doolittle as Chairman for a term effective December 3, 2012 through December 1, 2013.

Ayes: 5 Michael Lane, Maureen Heise, Heidi Bernier, Stephanie Ferguson, Todd Reinhardt

Nays: 0 {John Doolittle abstained from voting}

Motion Heidi Bernier 2nd Todd Reinhardt to recommend Michael Lane as Vice Chairman for a term effective December 3, 2012 through December 1, 2012.

Ayes: 5 John Doolittle, Maureen Heise, Heidi Bernier, Stephanie Ferguson, Todd Reinhardt

Nays: 0 {Michael Lane abstained from voting}

Motion Stephanie Ferguson, 2nd Maureen Heise to recommend Heidi Bernier as member of the Board for a term effective December 3, 2012 through December 1, 2019.

Ayes: 5 John Doolittle, Michael Lane, Maureen Heise, Stephanie Ferguson, Todd Reinhardt

Nays: 0 {Heidi Bernier abstained from voting}

Clerk will send letter of recommendations to the Village Board for the December 2012 Annual Meeting.

Phase II Converse Project

Discussion

~Some of the board members have been out to the Converse Project to view the area where Phase II will be built.

~Between lots 29-30-31-32 there are openings which would allow for future Phases if so desired.

~Also property available to allow for future phases to the left and right of the hammerhead at the far end of the project {toward Route 12E.}

~Lot sizes more consistent with each other in Phase II than Phase I.

7:00 PM: Motion Michael Lane 2nd Stephanie Ferguson to open the public hearing for Phase II of the Converse/Grant Street Project.

Ayes: 6 John Doolittle, Michael Lane, Maureen Heise, Heidi Bernier, Stephanie Ferguson, Todd Reinhardt.

Nays: 0

Chairman Doolittle read the Public Notice that was in the Watertown Daily Times published October 16, 2012.

Chairman Doolittle ask for an introduction of all present.

Sign up sheet is passed around.

Mr. Morgia explained the following:

Phase II consists of 20 additional lots and will extend to the back edge of the property.

Phase II will be similar to Phase I; majority of lot sizes are 150' x 300'.

Areas shown in Phase II would allow for future Phases if desired.

Zoning R-4 was created for the Grant Street Project. Everything within the Site Plan for Phase II falls within the zoning requirements.

Chairman Doolittle welcomed comments.

Question concerning if and when there would be sidewalks installed. Chairman Doolittle referred the question to Mayor Eves. The Mayor explained that the County has future plans to redo County Route 53 at which time sidewalks may be installed from the Dexter Elementary School to the General Brown High School. There is no start date for the project but there are plans when funds become available.

Question concerning the hedgerow separating Phase II from the houses located on Route 12E. Mr. Converse stated he has no intention of cutting down the hedgerow. However, if the future owners of the property own part of the hedgerow and decide to take down what is on their property, that would be a decision made by the future owners and at that time, would be out of Mr. Converse's hands.

Question concerning the speed limit on Grant Street. Residents concerned that drivers are speeding through the development. There are many children who live and play in the area. The question was asked whether a slower speed limit sign could be posted on Grant Street. Mayor Eves explained that 30 MPH is the speed limit for the Village of Dexter. He feels enforcement of the speed limit will help solve the problem. He will have the Village Police patrol the area. Chairman Doolittle stated there are several options available for residents on Grant Street or anywhere within the Village of Dexter who have concerns with speeding violators and/or safety issues. Provide police with information identifying violators, including license plate numbers, vehicle description, description of driver, time, date and specific complaint. Give sworn deposition to facts and seek violators arrest. NYS Vehicle and Traffic Law has provisions under section 1180 to address unsafe operation of motor vehicles.

Motion Maureen Heise 2nd Heidi Bernier to close Public Hearing.

Ayes: 6 John Doolittle, Michael Lane, Maureen Heise, Heidi Bernier, Stephanie Ferguson, Todd Reinhardt.

Nays: 0

Chairman Doolittle thanked everyone for attending the hearing and for their comments.

The next regular meeting will be Monday, November 26, 2012 at 6:30 PM.

Motion Todd Reinhardt 2nd Maureen Heise for adjournment.

Ayes: 6 John Doolittle, Michael Lane, Maureen Heise, Heidi Bernier, Stephanie Ferguson, Todd Reinhardt.

Nays: 0

Meeting adjourned at 7:30 PM.

Respectfully submitted,
Charlene Mannigan
Planning Board Clerk