

Planning Board  
Village of Dexter  
Regular Meeting  
September 29, 2014  
Minutes

Establishment of a Quorum: Yes

Meeting called to order by Chairman Jean Simoneau at 6:30 PM.

Members present: Jean Simoneau, Maureen Heise, Stephanie Ferguson, Todd Ferguson, Deborah Harmann. Michael Lane {6:39 PM}

Absent: Heidi Bernier {called in}

Also present: Brownville Boy Scout Members: Alexander Klindt and Evan Klindt  
Rodger Klindt {father of above}

Chairman Simoneau welcomed the Boy Scouts to the meeting.

Privilege of the Floor: none

Motion Stephanie Ferguson 2<sup>nd</sup> Deborah Harmann to accept minutes from the August 25, 2014 meeting. No corrections.

Ayes: 5 Jean Simoneau, Maureen Heise, Stephanie Ferguson, Todd Reinhardt, Deborah Harmann  
Nays: 0

Correspondence: None

Report of Committees: None

Unfinished Business: Motion Maureen Heise 2<sup>nd</sup> Stephanie Ferguson to table updating the Comprehensive Plan to a future meeting.

Ayes: 5 Jean Simoneau, Maureen Heise, Stephanie Ferguson, Todd Reinhardt, Deborah Harmann  
Nays: 0

New Business:

Discussion on interpretation of when a Special Use Permit is needed in regard to the Zoning Law, sections §325-11: Commercial and §325-12: Light Industrial.

Members are encouraging new businesses into the village and feel adamant that permits needed should be obtained and the Board should be consistent in their requirements for all businesses. The Code/Zoning Officer, Planning Board, and the Board of Trustees need to be in agreement and consistent when enforcing the policies and procedures of the zoning law.

Motion Deborah Harmann 2<sup>nd</sup> Todd Reinhardt to write a letter to James Millington asking for clarification of the Zoning Law as to when a Special Use Permit is needed.

Ayes: 6 Jean Simoneau, Michael Lane, Maureen Heise, Stephanie Ferguson, Todd Reinhardt, Deborah Harmann

Nays: 0

Chairman Simoneau will write a letter to James Millington. Letter will be copied to Mayor. Chairman Simoneau will also contact James Millington to set up a meeting with him and the Mayor to discuss the special use permit process.

Deborah Harmann attended a workshop called "Sign Regulation; Issues and Tools for Local Government" held at JCC and sponsored by the Tug Hill Commission and the Jefferson County Planning Dept. Deborah reported it was an informative meeting. One of the points brought up in the meeting was repair of signs when in need. Our present Zoning Law does not address the issue of signs in disrepair. Size of signage was also discussed.

Chairman Simoneau will resume discussion of signs in a future meeting.

The next regular meeting is scheduled for Monday, October 27, 2014 to follow the 6:30 PM Zoning Board of Appeals meeting. The Planning Board meeting should begin at approximately 6:45 PM.

Motion: Maureen Heise 2<sup>nd</sup> Michael Lane for adjournment.

Ayes: 6 Jean Simoneau, Michael Lane, Maureen Heise, Stephanie Ferguson, Todd Reinhardt, Deborah Harmann.

Nays: 0

Meeting adjourned at 7:16 PM.

Respectfully submitted,

Charlene Mannigan

PB Clerk