

VILLAGE OF DEXTER BOARD OF TRUSTEES  
MINUTES  
ANNUAL MEETING & REGULAR MEETING 12/2/14  
DEXTER MUNICIPAL BUILDING CONFERENCE ROOM  
100 LOCKE ST 6:45PM

PRESENT: Mayor James Eves, Trustees Bruce Nutting, Richard Stevenson, Renee Stano and Daniel O Connell.

ALSO PRESENT: Stephen Lane Village Manager, James Gould Village Police, Charlene Mannigan Deputy Clerk, Melba Ellingsworth Village Justice.

The Annual meeting was called to order by Mayor Eves at 7:00pm

**ANNUAL APPOINTMENTS & OATH OF OFFICE**

Congratulations given to Re-Elected Village Justice Melba Ellingsworth to a 4 year term January 1, 2015- December 31,2018.

**Motion Trustee Nutting second Trustee O Connell to approve Resolution #18** approving a blanket undertaking bond, covering all village employees and specifically the village justice. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano, Nays 0.

The Oath of Office was given by Judge Ellingsworth to:

Re elected Trustee Richard Stevenson for 2 year term effective 12/1/14-12/5/16

Re elected Trustee Renee Stano for 2 year term effective 12/1/14-12/5/16

Deputy Mayor Bruce Nutting. One year term effective 12/1/14-12/1/15

The elected officials signed the oath book.

**Motion Trustee Stano second Trustee O Connell to approve the following appointments. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.**

Village Manager – Stephen Lane

Working Foreman- Mathew Shawcross

MEO's–Sherman Tucker and Lucas Peters

Clerk- Treasurer- Patricia Lamon

Deputy Clerk-Treasurer - Charlene Mannigan

Games of Chance Licensing Officer, Records Management Officer &

Records Access Officer-Patricia Lamon

Zoning Board Typist – Charlene Mannigan

P/T Police Officer and Games of Chance Enforcement Officer – William Rafferty

P/T Police Officer James Gould

Acting Village Justice - Richard Parker

Court Attendant - William Beyette

Court Recorder- Cindy Parker

Health Officer – Dr. Mineart -4 year term 12/1/14-12/1/18

Village & Zoning Board of Appeals Attorney – Hrabchak, Gebo, P.C.

P/T Building Inspector /Zoning Enforcement Officer- James Millington

Village Engineer – Fourth Coast/ St Lawrence Engineering

Village Historian – Pamela Kostyk

Youth Committee Chairman & Board Representative-Daniel O'Connell

Planning Board Chairman-Jean Simoneau 12/1/14-12/6/15

Planning Board Vice Chairman – Michael Lane 12/1/14-12/6/15

Planning Board Member –Maureen Heise 12/1/14-12/5/2021

Zoning Board Chairman –Don Butler 12/1/14-12/6/15

Zoning Board Deputy Chairman- Karin Martinez 12/1/14-12/6/15

Zoning Member –Stephen Higgins 12/1/14-12/1/19

1. Official Newspaper- Watertown Daily Times
2. Official Banks – Key Bank & Watertown Savings Bank
3. Regular meetings – the 3<sup>rd</sup> Tuesday of the month at 6:45PM
4. Special Meetings will be called by the Mayor or a minimum of 2 Trustees. Board members will be notified by phone or mail. Notice will be given to the media and the public as soon as practical after call the meeting.
5. Mileage to officers and employees \$.56.5 cents a mile.
6. Authorize the clerk treasurer to make payments of recurring charges ex: utility bills and postage and to take advantage of discounts offered.
7. Review and approve village investment policy
8. Review and approve village procurement policy
9. Review & approve village handbook
10. NYS Retirement standard work day for appointed & elected officials

**MOTION TO ADJOURN THE ANNUAL MEETING.**

Motion Trustee Nutting second Trustee O Connell to adjourn at 7:10pm.

Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano, Nays 0.

**THE REGULAR MEETING WAS CALLED TO ORDER at 6:45pm BY MAYOR EVES.**

**MINUTES**

Motion Trustee Stevenson second Trustee Nutting to approve the village board regular monthly minutes of 10/21/14. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, OConnell and Stano .

The Board did not hold a November Board meeting due to weather conditions.

**REVIEW & APPROVAL OF TREASURER REPORTS AND ABSTRACTS**

Motion Trustee Stevenson second Trustee O Connell to approve the Bank Statements, Treasurer Reports for Revenue and Appropriation account balance, transfers, bills and abstracts for 10/31/14, 11/18/14& 12/2/14

The Mayor preapproved payment of the following bills to be paid in October and November. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

**Abstracts**

10/31/14	General Fund	Abstract #9	#211-212	\$17,516.76
	Sewer Fund		#41	\$ 3,500.00
11/18/14	General Fund	Abstract#10	#213-263	\$87,262.73
	Water Fund		#38-44	\$22,079.42
	Sewer Fund		#42-49	\$17,141.57
	Capital Office Bldg		#11-12	\$42,050.00
12/2/14	General Fund	Abstract #11	#264-275	\$ 4,943.57
	Water Fund		#45-47	\$ 2,163.55
	Sewer Fund		#50-53	\$ 5,115.57

**INSPECTION REPORTS**

Mayor James Eves Sewer Treatment Plant

A closing for EFC funding will be in early December.

The Mayor and Village Manager met with the village engineer to go over items in the current report. A final report will be submitted to EFC, USDA and DEC. Review will take 2 months. Estimate to bid the project in the spring with a June start date. Allen Hull's property does not have a signed easement, Mr. Hull is out of the country.

Trustee Dan O Connell Equipment

The plow had front springs replaced. The salt spreader needs replacing.

Trustee Bruce Nutting Water Plant

The village received an extension from DOH until June 2015, to regain normal consistent water testing. The November test passed, tests will be done again in February and May.

Trustee Dick Stevenson        Streets, sidewalks and ditches

The bobcat is damaging sidewalks and lawns during snow removal. The village has had several complaints

Trustee Renee Stano        Buildings & grounds

The shell of the new office building should be completed by the middle of December. Work on the siding, stone and installation of the doors still need to be completed.

The village has submitted a NYSERDA grant. To supply the new office building and the Memorial Field with solar energy. The panels will be installed on the Memorial field building.

#### BOARD MEMBERS DISCUSSION AND ACTION

Motion Trustee Stevenson second Trustee Nutting to approve a Memorial Resolution for Robert Thomas, who passed away 11/10/14. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

Motion Trustee Stano second Trustee Stevenson to approve Haylor, Freyer & Coon as the Village insurance company for 2014-2015. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

#### POLICE REPORT

Motion Trustee Nutting second Trustee O Connell to approve the October and November police report and time sheets. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

#### VILLAGE JUSTICE

Motion Trustee Stano second Trustee Stevenson to approve the October and November court reports. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

#### MAYOR'S REPORT

On 12/12/14 a Christmas lunch will be held at noon at Blue Heron  
Please have your orders into the office by 12/5/14

#### CODE ENFORCEMENT OFFICER

Amplify is a new therapy business downtown. A handicap ramp that meets code has been installed.

#### INFORMATION

The office will be closed 12/8/14 for training in Adams, on the village accounting software.

For the weeks of Christmas and New Years Village Trash and Recycling will be picked the Friday after the holiday.

#### CORRESPONDENCE AND COMMUNICATIONS

The file is available for review.

ADJOURNMENT Motion Trustee Stevenson second Trustee Stano to adjourn the regular meeting at 7PM. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.