

Planning Board
Special Meeting
August 22, 2016
Minutes

The date of the meeting was changed from August 29, 2016 to August 22, 2016 because some members would not be available to attend a meeting on the 29th of August.

Quorum: Yes

Meeting called to order at 6:30 PM by Chairman Stephanie Ferguson.
Members present: Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin.
Absent: None

Also present:

Michael Bourcy, Jefferson County Senior Planner	Ethan Crescent, Resident
Stephen Mizgala, Applicant	Zeb Addison, Resident
Mr. & Mrs. Stephen Mizgala, Parents of Applicant	Sherri Addison, Resident
Robert Banks, Resident	Sue Bourn, Resident
Everett Corliss, Resident	Anthony Pecori, Resident
Sherry Gilbert, Resident	Carol Corliss, Applicant
Deborah Cote, Executive Director, Frontier Housing	
Chris Littell, Applicant	

Motion Maureen Heise 2nd Nolan Pitkin to open the public hearing to hear comments on the application submitted by Stephen Mizgala to open a pizza cafe at 544 Lakeview Drive.

Ayes: 7 Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin.

Nays: 0

Public Hearing opened at 6:30 PM.

Chairman Ferguson asked Mr. Mizgala to explain to the residents what his plans are for the pizza café. He stated the following:

~He is restoring the building, located at 544 Lakeview Drive, to open a pizza café.

~Pizza, wings, salads, some Italian foods, wine and beer will be offered. {table service only: no bar.}

~There will be 13 parking places.

~A fence between the property owned by Sherri Crescent Addison and the pizza café will be installed before the opening of the café.

~The café will close by 9:00 PM during the week and 10:00 PM on the week-ends.

~In the beginning, there will be 2 or 3 employees. Number of employees will be dependent on the volume of business.

~The garage end of the building will not be part of the café. It will be used for storage only.

~In-house music only. No bands or loud music. Not enough room to do so.

~Stated parking lot will be sufficient for his needs. The chain presently across the back side of the property will be open to help with the flow of traffic.

Mr. Mizgala answered question by the residents concerning the café.

Motion Maureen Heise, 2nd Brian Moore to close public hearing.

Ayes: 7 Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin

Nays: 0

Public Hearing closed at 6:44 PM.

Mr. Mizgala's application will be reviewed by the Jefferson County Planning Board on August 30, 2016. The Planning Board will wait for the results of the County's review before making a decision on the application.

Motion Nolan Pitkin 2nd Todd Reinhardt to approve minutes from the July 25, 2016 meeting. No additions/corrections.

Ayes: 7 Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin

Nays: 0

Correspondence: None

Report of Committees: None

Unfinished Business:

Review of application submitted by Carol Corliss to open a small retail shop at her residence located at 410 West Grove Street.

Plans were submitted, stamped by Floyd C. Kitto, and signed as completed by James Millington, Zoning/Code Officer.

Motion Maureen Heise, 2nd Deborah Harmann to accept the application/paperwork submitted by Carol Corliss as complete.

Ayes: 7 Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin

Nays: 0

Motion: Nolan Pitkin 2nd Heidi Bernier to send the application, submitted by Carol Corliss, to Jefferson County Department of Planning for review for their September 27, 2016 meeting.

Ayes: 7 Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin

Nays: 0

Clerk will prepare information and send to County Planning.

Motion: Deborah Harmann 2nd Nolan Pitkin to hold a public hearing to hear comments on the application, submitted by Carol Corliss, on Monday, September 26, 2016 at 6:30 PM to be held in the Village Office Conference Room, located at 509 Liberty Street..

Ayes: 7 Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin

Nays: 0

Review of application submitted by Christopher Littell to open an auto equipment sales/repair/restoration shop to be located at 349 Lakeview Drive. He will lease the building from Frontier Housing.

~Painting and/or construction of a paint booth is a concern. Chris states the following:

~ He will be using rust-oleum marine topside paint.

~His use of the paints will be mostly for touch-ups on fiberglass or aluminum.

~The amount of paint he will be using will be minimal.

~He will be using a roller or a sprayer to apply the paint.

~Painting will be done inside of the building.

~Exhaust window-type fans will be used.

~Employees will wear respirator-type masks or dust masks.

~Paint will have low VOC and light smell.

Mr. Littell provided copies of information from the NYS Department of Environmental Conservation pertaining to the paint regulations and petroleum storage. He also provided a safety supply sheet for the rust-oleum he will be using.

Mr. Littell also stated the following:

~To start with, there will be 1 or 2 employees plus himself.

~He may install a bay door in at a later date.

~Business hours may run late. He has a contract with FedEx for maintenance of their trucks. Trucks cannot be worked on until they are back from deliveries. Work on the vehicles will take place inside of the building.

Mr. Millington has reviewed the application and has deemed it completed as needed.

Motion Deborah Harmann 2nd Brian Moore to accept the application/paperwork submitted by Christopher Littell as complete.

Ayes: 7 Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin

Nays: 0

Motion Nolan Pitkin 2nd Maureen Heise to send the application submitted by Christopher Littell to the Jefferson County Department of Planning for review for their meeting on September 27, 2016.

Ayes: 7 Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin.

Nays: 0

Clerk will prepare and send information to County Planning.

Motion Heidi Bernier 2nd Maureen Heise to hold a public hearing to hear comments concerning the application, submitted by Christopher Littell, for September 26, 2016 at 6:50 PM to be held in the Village Office Conference Room located at 509 Liberty Street.

Ayes: 7 Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin

Nays: 0

Clarification was made concerning the approval of the building permit for Cullen Countryman to build a gas station and grocery store at 308 Brown Street. Mr. Countryman agreed to build a fence/barrier between the business and the residential property located at 101 Canal Street. At the time of the approval by the Planning Board, the property was owned by Ralph and Karin Martinez. In October 2015, Mr. Countryman purchased the property at 101 Canal Street from the Martinez Family. He has since had the house demolished.

Other:

The next scheduled meeting is for September 26, 2016 at 6:30 PM.

Motion: Maureen Heise 2nd Nolan Pitkin for adjournment of meeting.

Ayes: 7 Stephanie Ferguson, Maureen Heise, Heidi Bernier, Deborah Harmann, Todd Reinhardt, Brian Moore, Nolan Pitkin

Nays: 0

Meeting adjourned ay 7:16 PM.

Respectfully submitted,
Charlene C. Mannigan
PB Clerk