

Planning Board  
Regular Meeting  
September 26, 2017 @ 6:30 PM  
Minutes

Quorum: Yes

Meeting called to order at 6:30 PM by Chairman Stephanie Ferguson.

Members present: 5 Stephanie Ferguson, Brian Moore, Heidi Bernier, Deborah Klem {Harmann}, Todd Reinhardt

Members absent: Carol Tucker Oliver

Also present: James Millington, Zoning/Code Enforcement Officer  
Michael Shanahan, Applicant

Privilege of the Floor: None

Motion Heidi Bernier 2<sup>nd</sup> Brian Moore to accept minutes from the May 22, 2017 meeting.

No corrections.

Ayes: 5 Stephanie Ferguson, Brian Moore, Heidi Bernier, Deborah Klem, Todd Reinhardt.

Nays: 0

{No meetings were held in June, July or August due to no business}

Correspondence: None

Report of Committees: None

Unfinished Business: None

New Business: Informative meeting regarding an application presented by William Ruttan and Michael Shanahan to open a Beauty Salon at 109 Water Street. The Salon will have two booths and provide hair care, nail care and waxing services.

Mr. Shanahan provided the following information to the Board:

Improvements are being made to the building. New floor joists, hardwood flooring, and sheet rock has been installed.

Natural gas heat is provided.

The tenants will be bringing in their own equipment.

Mr. Ruttan and Mr. Shanahan are working to make the shop and their downtown properties look professional and appealing.

Inquires made by the Board Members as follows:

Is ventilation sufficient?

Will there be a washer/dryer in the shop?

Is parking sufficient?

Size of signage.

Mr. Millington will meet with Mr. Shanahan to do a visual walk thru and determine what needs to be done to make the salon compliant. Mr. Millington will review the application and have the paperwork ready for the Board for a special meeting to be held Monday, October 14, 2017 at 6:30 PM.

Motion Deborah Klem 2<sup>nd</sup> Heidi Bernier to hold a special meeting Monday, October 14, 2017 at 6:30 PM to review the application submitted by William Ruttan and Michael Shanahan for a beauty salon to be located at 109 Water Street.

Ayes: 5 Stephanie Ferguson, Brian Moore, Heidi Bernier, Deborah Klem, Todd Reinhardt.

Nays: 0

On August 24, 2017, Nolan Pitkin sent a letter of resignation to the Board of Trustees and the Planning Board. He will be attending Law School for three years in Albany Law School.

Motion Todd Reinhardt 2<sup>nd</sup> Brian Moore to accept the letter of resignation from Nolan Pitkin.

Ayes 5: Stephanie Ferguson, Brian Moore, Heidi Bernier, Deborah Klem, Todd Reinhardt.

Nays: 0

A replacement is needed for the Board.

Discussion of the property located at 544 Lakeview Drive, formerly Crescent's Pizza. Florence Mizgala & her son, Stephen, had turned in an application to open a pizza shop on June 22, 2015. No progress has been made.

Motion Deborah Klem 2<sup>nd</sup> Brian Moore to have Mr. Millington send a letter to Mrs. Mizgala and Stephen that should they decide to start the project again, they will need to come before Board to review the permit.

Ayes: 5: Stephanie Ferguson, Brian Moore, Heidi Bernier, Deborah Klem, Todd Reinhardt.

Nays: 0

Motion Todd Reinhardt 2<sup>nd</sup> Deborah Klem for adjournment.

Ayes: 5: Stephanie Ferguson, Brian Moore, Heidi Bernier, Deborah Harmann, Todd Reinhardt.

Meeting adjourned at 7:00 PM.

Respectfully submitted,  
Charlene C. Mannigan  
Planning Board Clerk