

VILLAGE OF DEXTER
BOARD OF TRUSTEES
ANNUAL MEETING & REGULAR MEETING
DEXTER OFFICE BUILDING
509 LIBERTY ST 4:00 PM
12/4/17

PRESENT

Mayor James Eves, Trustees Bruce Nutting, Richard Stevenson, Daniel O Connell and Renee Stano.

ALSO PRESENT:

Stephen Lane Village Manager, Melba Ellingsworth Village Justice, John Stano Village Historian, Charlene Mannigan Deputy Clerk Treasurer, Patricia Lamon Clerk Treasurer.

**THE PLEDGE OF ALLEGIANCE & ANNUAL MEETING CALLED TO ORDER
at 4:00 PM BY MAYOR EVES**

ANNUAL APPOINTMENTS & OATH OF OFFICE

Village Justice Melba Ellingsworth gave the oath of office to
Reelected Mayor James R Eves 12/4/17-12/1/2019
Reelected Trustee Daniel O Connell 12/4/17-12/1/2019
Reelected Trustee Bruce Nutting 12/4/17-12/1/2019
Deputy Mayor Bruce Nutting. One-year term effective 12/4/17-12/2/2018
The elected officials signed the oath book.

**Motion Trustee Stevenson second Trustee O Connell approving the following
appointments. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and
Stano. Nays 0.**

Village Manager – Stephen Lane
Working Foreman- Mathew Shawcross
MEO’s–Sherman Tucker and Lucas Peters
Clerk-Treasurer – Patricia Lamon
Games of Chance Licensing Officer, Records Management Officer &
Records Access Officer - Patricia Lamon
Deputy Clerk-Treasurer - Charlene Mannigan
Planning & Zoning Board Typist – Charlene Mannigan
Village Health Officer Philip Chafe 4 yr. term 12/1/17-12/1/2022
P/T Police Chief and Games of Chance Enforcement Officer – William Rafferty
P/T Police Officer- Christine Kennedy
Associate Village Justice - Richard Parker
Court Attendant - William Beyette
Court Recorder- Cindy Parker
Village Historian- John Stano
Village & Zoning Board of Appeals Attorney – Mark Gebo of Hrabchak, Gebo, P.C.
12/4/17-6/30/18
Village & Zoning Board of Appeals Attorney Joseph W. Russell Esq of Menter, Ruden
and Trivelpiece. 1/1/18-12/2/18
P/T Building Inspector /Zoning Enforcement Officer- James Millington
Village Engineer –Rob Campany-Fourth Coast / St Lawrence Engineering
Youth Committee Chairman & Board Representative-Daniel O’Connell

Planning Board Member –Todd Reinhard 7-year term 12/4/17-12/1/24
Planning Board Chairman- Stephanie Ferguson 1 yr. term 12/4/17-12/2/18
Planning Board Vice Chairman –Brian Moore 1 yr. term 12/4/17-12/2/18

Zoning Board Member Zed Addison 3-year term 12/4/17-12/6/20
Zoning Board Chairman –Don Butler 1 yr. term 12/4/17-12/2/18
Zoning Board Vice Chairman- John Stano 1 yr. term 12/4/17-12/2/18
Zoning Board Member John Stano 5-year term 12/4/17-12/4/22

1. Official Newspaper- Watertown Daily Times
2. Official Banks – Key Bank & Watertown Savings Bank
3. Regular meetings – the 3rd Tuesday of the month at 4pm

4. Special Meetings will be called by the Mayor or a minimum of 2 Trustees.
Board members will be notified by phone or mail. Notice will be given to the media and the public as soon as practical after calling the meeting.
5. Mileage to officers and employees \$.56.5 cents a mile.
6. Authorize the clerk treasurer to make payments of recurring charges ex: utility bills and postage and to take advantage of discounts offered.
7. Review and approve village investment policy
8. Review and approve village procurement policy
9. Review & approve village handbook

NYS Retirement

Motion Trustee Nutting Second Trustee Stevenson approving the NYS Retirement Standard 6-hour work day for the Village Clerks, Police Justice and Trustees, and the 8-hour work day for the Working Forman, MEO's and Laborers. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

MOTION Trustee Stevenson second Trustee Stano to adjourn the Annual Meeting at 4:05 pm. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

THE REGULAR MEETING CALLED TO ORDER BY MAYOR EVES.

MINUTES

Motion Trustee Stano second Trustee O Connell approving the village board regular monthly minutes of 11/21/17. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

REVIEW & APPROVAL OF TREASURER REPORTS AND ABSTRACTS AND TRANSFERS

Motion Trustee Stevenson second Trustee O Connell approving Bank Statements, Treasurer reports for Revenue and Appropriation account balances, transfers, bills and abstracts for 12/4/17. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays. 0

12/4/17	General Fund	Abstract #	Vouchers	273-2931	\$7,277.90
	Water Fund		Vouchers	47-51	\$10,614.28
	Sewer Fund		Vouchers	56-61	\$61,400.00

Transfer

To transfer \$15,000 from the General Fund to Sewer Fund for the first EFC long term Debt payment.

POLICE REPORT

Motion Trustee Nutting Second Trustee Stevenson approving the November police report and time sheet. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

JUSTICE COURT REPORT

Motion Trustee Stano second Trustee Stevenson approving the November report. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

INSPECTION REPORTS

Mayor James Eves - Sewer Treatment Plant

The DEC Annual Inspection was done. The DEC will be sending a notice for a regulation adding the new disinfection process to our sewer plant. The Village of Sacketts just had it done. Grants are available. Fourth Coast engineers can apply for the grant.

Erosion under the Sewer Treatment Plant tank on the shore line.

On 11/17/17 The Mayor, and Rob Campany, Fourth Coast Engineering used a boat to take pictures and measurements of the erosion under the sewer tank for submission to FEMA.

PLANNING & ZONING BOARDS

Mr. Countryman liquor store is open., he will go through the process for a special use permit.

BOARD DISCUSSION AND ACTION

National School Choice Week

The Board signed the proclamation supporting January 21-28 as the Village of Dexter's Recognition of students, parents educators, and schools raising awareness for the need of effective educational options

Memorial Field \$50,000 Improvement Grant

A letter was sent to Senator Richie's office thanking her for supporting the village in obtaining this grant.

Motion Trustee Stevenson second Trustee O Connell approval to submit the requisition for payment of \$30,889.65 spent for

Lighting \$21,427.80

Fence \$7,800.00

Flag Pole \$1,661.85

Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

Village of Brownville request for monetary support for their Summer Recreation Program

Discussion

The Village of Dexter supports the Memorial Field ball field. The village is currently updating the field. Only 9 Dexter children were in the Brownville Summer program. The Memorial Field serves hundreds of children from all three villages and the Town of Brownville.

Motion Trustee Nutting Second Trustee Stevenson to deny the Village of Brownville's request, the Village of Dexter will need its resources for the Memorial Field improvements. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

MAYOR'S REPORT

Nation Grid Street Lights replacement

The Mayor is still pursuing the cost and process of replacing the villages 97 street lights with LED lights.

Drug testing

BOCES does the village drug testing for the DPW employees. Boces added opioids testing. The Village will update the drug policy in the village personnel policy handbook.

The DPW

The DPW received a letter from the Methodist Church. They are appreciative that the DPW plows the parking lot for the church and food pantry.

General Brown Lego competition

A group of 5th and 6th graders working after school have engineered motorized Legos to build a waste water demonstration. The group will compete at Clarkson College.

Village of Dexter Historian Annual Report

Mr. Stano has done research for 2 inquires, he attends Historical Society meetings, he has worked with the North County radio, and gone to the genealogy fair. All this activity has given him other sources for information on Dexter.

His Facebook page has over 900 views. He is currently going thru old newspapers and finding more articles on people and places in Dexter.

The Board is pleased with his amount of activity for the last year.

ADJOURNMENT

Motion Trustee Stevenson second Trustee Stano to adjourn at 4:20 pm.

Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.