

Planning Board  
Village of Dexter  
Regular Meeting  
July 29, 2019  
Minutes

Quorum: Yes

Meeting called to order at 6:30 PM by Chairman Stephanie Ferguson.

Members present: Stephanie Ferguson, Brian Moore, Carol Oliver, Heidi Bernier

Also present: Michael Bourcy, Jefferson County Planning

Mike Shannahan

Becky Gebo

Charlene Mannigan, Clerk

Danielle Queior, Clerk

Absent: Todd Reinhardt {called in}

Deborah Klem Harmann {called in}

Privilege of the Floor: None

Motion Heidi Bernier 2<sup>nd</sup> Carol Oliver to accept minutes of the May 13, 2019 meeting.

No additions/corrections.

Ayes: 4 Stephanie Ferguson, Brian Moore, Carol Oliver, Heidi Bernier

Nays: 0

Correspondence: None

Old Business: Have heard very little from Joe Finn of 220 Water Street regarding his application for a special use permit to open a Bistro style restaurant since the Planning Board meeting of March 25, 2019. Mike Bourcy of Jefferson County Planning suggests Mr. Millington ask where Mr. Finn stands with his application at this point.

Motion Heidi Bernier 2<sup>nd</sup> Carol Tucker to write a letter to James Millington, Village of Dexter Zoning/Code Enforcement Officer, asking that he meet with Mr. Finn to inquire about the status of his property and his intentions moving forward with the special use permit to open a restaurant at the 220 Water Street location. The Planning Board is also requesting feedback from either Mr. Millington or Mr. Finn regarding the matter.

Ayes: 4 Stephanie Ferguson, Brian Moore, Carol Oliver, Heidi Bernier

Nays: 0

New Business: Sandra Russ and Mike Shannahan have submitted a special use permit on behalf of Becky Gebo to open a gymnastics/tumbling business at 133 Canal Street.

Board Concerns: Mr. Millington signed and referred the application to the Planning Board but not all areas of the application were completely filled out. Application needs to be complete prior to submittal. Mr. Shannahan completed the application in full.

Who owns the property? William Ruttan is listed as owner on the special use permit, and Sandra Russ as the applicant.

Mike Shannahan states: Within the next month Sandra Russ should be the legal owner of the property.

Becky Gebo states: She has approximately 70 students in total, about 8 students per class. Classes will run Monday through Thursday. Classes will be held Monday and Thursday until about 6:15PM and on Tuesday and Wednesday from about 3PM until 8PM. Some parents do stay on location during class sessions.

Board Concerns: Parking needs to be designated to certain areas. Becky will need to be sure that the driveway to the back of the building which borders the Heise property doesn't become blocked at any time. It would be helpful if parking spaces were lined.

Board Requests: Becky make flyer of some sort asking all participants to be respectful of the neighboring properties and use the designated parking areas listed/and or diagramed on the flyer.

Motion Heidi Bernier 2<sup>nd</sup> Brian Moore to write a letter to the Mayor requesting that parking spaces be lined prior to the business opening.

Ayes: 4 Stephanie Ferguson, Brian Moore, Carol Oliver, Heidi Bernier

Nays: 0

Motion Carol Oliver 2<sup>nd</sup> Heidi Bernier to accept the application and special use permit as complete.

Ayes: 4 Stephanie Ferguson, Brian Moore, Carol Oliver, Heidi Bernier

Nays: 0

Motion Carol Oliver 2<sup>nd</sup> Brian Moore for a Public Hearing Monday August 12<sup>th</sup>, 2019. Meeting to open at 6:30PM with the Public Hearing to follow at 6:45PM.

Ayes: 4 Stephanie Ferguson, Brian Moore, Carol Oliver, Heidi Bernier

Nays: 0

Motion Brian Moore 2<sup>nd</sup> Carol Oliver to send application to Jefferson County for review.

Ayes: 4 Stephanie Ferguson, Brian Moore, Carol Oliver, Heidi Bernier

Nays: 0

Motion Brian Moore 2<sup>nd</sup> Carol Oliver for adjournment.

Ayes: 4 Stephanie Ferguson, Brian Moore, Carol Oliver, Heidi Bernier

Nays: 0

Meeting adjourned at 7:05 PM.

Respectfully submitted,

Danielle Queior