

VILLAGE OF DEXTER  
BOARD OF TRUSTEES  
ANNUAL MEETING & REGULAR MEETING  
Meeting  
DEXTER OFFICE BUILDING  
509 LIBERTY ST - 4:00 PM  
12/2/19

**PRESENT:** Mayor James Eves, Trustees Renee Stano, Bruce Nutting, and Dan O'Connell

**ALSO, PRESENT:** Manager Steve Lane, Michelle McGrann Clerk Treasurer, Danielle Queior Deputy Clerk Treasurer, Retired Justice Melba Ellingsworth.

**Absent:** Trustee Richard Stevenson

**PLEDGE OF ALLEGIANCE**

**ANNUAL MEETING CALLED TO ORDER at 4:00 PM BY MAYOR EVES**

**ANNUAL APPOINTMENTS & OATH OF OFFICE**

Retired Village Justice Melba Ellingsworth gave the oath of office to  
Re-elected Mayor James Eves 12/2/19 -12/5/21  
Re-elected Trustee Bruce Nutting 12/2/19 - 12/5/21  
Re-elected Trustee Daniel O'Connell 12/2/19-12/5/21  
Deputy Mayor Bruce Nutting. 1year term effective 12/2/19 -12/6/20  
The elected officials signed the oath book.

**Motion approving the following appointments** Trustee Nutting second Trustee Stano  
Ayes 4 Mayor Eves, Trustees Nutting, Stano, O'Connell. Nays 0

Village Manager – Stephen Lane

Working Foreman- Mathew Shawcross

MEO's–Sherman Tucker and Lucas Peters

Clerk-Treasurer – Michelle McGrann

Games of Chance Licensing Officer, Records Management Officer &

Records Access Officer – Michelle McGrann

Deputy Clerk-Treasurer – Danielle Queior

P/T Clerk – Patricia Lamon

Planning & Zoning Board Typist – Danielle Queior

P/T Police Officer and Games of Chance Enforcement Officer – William Rafferty

P/T Police Officer- Christine Kennedy

Vital Statistics Registrar – Michelle McGrann 1/1/2020 -12/31/2023

Vital Statistics Deputy Registrar – Danielle Queior 1/1/2020 – 12/31/23

Village Historian- John Stano

Village & Zoning Board of Appeals Attorney Joseph W. Russell Esq of Menter, Ruden  
and Trivelpiece. 12/2/19-12/6/20

P/T Building Inspector /Zoning Enforcement Officer- James Millington

Village Engineer –Rob Company-Fourth Coast / St Lawrence Engineering

Youth Committee Chairman & Board Representative-Daniel O'Connell

Planning Board Member Deborah Harmann 7year term 12/2/19 -12/6/26

Planning Board Chairman- Stephanie Ferguson 1year term 12/2/19 -12/6/20

Planning Board Vice Chairman –Brian Moore 1year term 12/2/19 -12/6/20

Zoning Board Chairman –Don Butler 1year term 12/2/19 -12/6/20

Zoning Board Vice Chairman- John Stano 1year term 12/2/19 -12/6/20

Zoning Board Member Jose Bernier 5year term 12/2/19 -12/1/24

1. Official Newspaper- Watertown Daily Times
2. Official Bank - Watertown Savings Bank
3. Regular meetings – the 3<sup>rd</sup> Tuesday of the month at 4pm
4. Special Meetings will be called by the Mayor or a minimum of 2 Trustees.  
Board members will be notified by phone or mail. Notice will be given to the media  
and the public as soon as practical after calling the meeting.

5. Mileage to officers and employees \$.58 cents a mile.
6. Authorize the clerk treasurer to make payments of recurring charges ex: utility bills and postage and to take advantage of discounts offered.
7. Review and approve village investment policy
8. Review and approve village procurement policy
9. Review & approve village handbook

**NYS Retirement**

**Motion** Trustee Nutting Second Trustee O’Connell approving the NYS Retirement Standard 6-hour work day for the Village Clerks, Police and Trustees, and the 8-hour work day for the Working Forman, MEO’s and Laborers. Ayes 4 Mayor Eves, Trustees Nutting, Stano, O’Connell. Nays 0.

**MOTION TO ADJOURN ANNUAL MEETING**

Trustee Nutting second Trustee Stano. Ayes 4 Mayor Eves, Trustees Nutting, Stano, O’Connell. Nays 0.

**THE REGULAR MEETING CALLED TO ORDER BY MAYOR EVES.**

**MINUTES**

**Motion** Trustee Stano second Trustee O’Connell approving the village board regular monthly minutes for 11/19/19. Ayes 4 Mayor Eves, Trustees Nutting, Stano, O’Connell. Nays 0.

**REVIEW & APPROVAL OF TREASURER REPORTS AND ABSTRACTS**

**Motion** Trustee Nutting second O’Connell approving Bank Statements, Treasurer reports for Revenue and Appropriation account balances, transfers, bills and abstracts for 12/2/19. Ayes 4 Mayor Eves, Trustees Nutting, Stano, O’Connell. Nays 0.

12/2/19	General Fund	Abstract # 07	Vouchers # 251-262	\$8616.17
	Water Fund		Vouchers # 48 – 50	\$1817.04
	Sewer Fund		Vouchers # 52- 55	\$4648.96

**No Transfers**

**POLICE REPORT**

**Motion** Trustee Nutting Second Trustee O’Connell approving the October police report and time sheets. Ayes 4 Mayor Eves, Trustees Nutting, Stano, O’Connell. Nays 0.

**MAYOR’S REPORT**

**Resolution # 9**

**Route 180 Grant water line emergency repair** Trustee O’Connell second Nutting The board approved the following resolution #9 related to the USDA emergency grant. Ayes 4 Mayor Eves, Trustees Nutting, Stano, O’Connell. Nays 0.

**Motion** Trustee Stano second Trustee O’Connell approving submittal of application to USDA for the Emergency grant funding for Route 180 water line. Ayes 4 Mayor Eves, Trustees Nutting, Stano, O’Connell. Nays 0.

**Motion** Trustee Nutting Second Trustee O’Connell approving Resolution #9 Authorizing Representatives the Board to approve James Eves and Steve Lane to execute agreement with Town Brownville. Ayes 4 Mayor Eves, Trustees Nutting, Stano, O’Connell. Nays 0.

Motion Trustee Nutting Second Trustee O’Connell approving Fourth Coast Rob Campany as Engineer for the Ecwag- USDA Rural Development Water line supply emergency project for the Village of Dexter.

## **INSPECTION REPORTS**

Mayor James Eves - Sewer Treatment Plant

Rob Campany is working on the Engineering Plan this is the next phase for Redi Commission to be complete by February 14<sup>th</sup>.

Trustee Bruce Nutting - Water Plant - Nothing new to discuss

Trustee Daniel O Connell-Equipment - Nothing new to discuss

Trustee Richard Stevenson-Streets & Sidewalks -

Trustee Renee Stano-Building & grounds Nothing to discuss

## **PLANNING & ZONING BOARDS**

Meeting Monday night for lot line adjustment on Maynard splitting 1 parcel to three.

## **BOARD DISCUSSION AND ACTION**

### **INFORMATION**

The Village Christmas luncheon in the village conference room 12/20/19 at Noon.

**Trash Pick up** will be regular Thursday pick up

### **ADJOURNMENT**

**Motion** Trustee Stano second Trustee O'Connell to adjourn. Ayes 4 Mayor Eves, Trustees Nutting, Stano, O'Connell. Nays 0.