

**VILLAGE OF DEXTER
BOARD OF TRUSTEE MINUTES
DEXTER MUNICIPAL BUILDING
509 LIBERTY ST
CONFERENCE ROOM
MARCH 19, 2019
4:00 PM**

REGULAR MEETING

CALL TO ORDER & Pledge of Allegiance by Mayor James Eves

PRESENT

Mayor James Eves, Trustees Bruce Nutting, Richard Stevenson, Daniel O Connell and Renee Stano.

ALSO PRESENT

Stephen Lane Village Manager, John Stano Village Historian, Patricia Lamon Clerk Treasurer, Charlene Mannigan Deputy Clerk Treasurer, Michelle McGrann Clerk and Danielle Queior Clerk

MINUTES

Motion Trustee Nutting, second Trustee O Connell approving the 2/19/19 regular monthly meeting minutes of the Village of Dexter Board. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

REVIEW AND APPROVAL OF TREASURER'S REPORTS

Motion Trustee Stano second Trustee Stevenson approving the Bank statements, Treasurer's Report for Revenue and Appropriation account Balances for period ending 2/28/19 and 3/19/18 abstracts, bills and transfers. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

Transfers

General Fund

To A1110.1	From A1110.4	\$333.33
A1110.41	A1110.4	\$268.00
A1325.12	A1990.4	\$1620.00
A7110.42	A7110.46	\$119.87

APPROVAL OF NECESSARY TRANSFERS AND ABSTRACT OF WARRANTS

Abstracts

3/19/19	General fund	Abstract #14	Voucher #359-395	\$29,132.52
	Water fund	Abstract #14	#78-84	\$11,221.20
	Sewer fund	Abstract #14	#86-97	\$ 5,455.05

POLICE REPORT

Motion Trustee O Connell second Trustee Stevenson approving the February Police report and time sheet. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

JUSTICE COURT

Motion Trustee Stevenson second Trustee Nutting approving the Yearly Audit of the Justice Court funds for Judge Ellingsworth and Judge Parker for 2018. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

The Unified Court System will take back the equipment used for court (laptops, hard drives, monitor, credit card machine)3/20/19.

Village Court records that need to be maintained will be stored in the village records room.

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INSPECTION REPORTS

Mayor James Eves Sewer treatment plant

The village will have to either have a probe replaced or repaired.

Trustee Renee Stano- Buildings & grounds

The Bleachers and Benches for the Memorial Field are here. The DPW is finishing the bathroom.

PUBLIC WORKS REPORT

The County cut down 2 trees by the sewer plant and 2 trees on Fish Island.

BOARD MEMBERS DISCUSSION AND ACTION

Converse dedication of road and water and sewer infrastructure

Motion Trustee Stevenson second Trustee Nutting approving Resolution # 4,2019 Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0

Resolution #4

The Trustees of the Village of Dexter hereby accept for dedication the road as shown On the filed subdivision map titled: Final subdivision Plat of Dexter Acres Subdivision Phase II: last revised August 6, 2013 as File No 5857; Document I.D. 0069154003 And hereby designates the same as on Grant Street and James Street. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

The Board of Trustees of the Village of Dexter hereby accepts the sanitary sewer lines and appurtenances and the water lines and appurtenances constructed within the roadway offered for dedication by Converse Construction Don Inc., pursuant to certain bills of sale from Converse Construction Don Inc. to the Village of Dexter dated March 12, 2019.

Town of Brownville Joint Fire District

Discussion lock box for village office costing \$345.

The Mayor will take a look at the Dexter Fire Department Master Lock System, it may be an alternate to a lock box.

Pick N Go Refuse Contract

Motion Trustee Stevenson second Trustee Nutting approving the 2 year Pick N Go refuse contract extension for 2% . \$52,143.72 a 2% increase for 2019-20 \$53,186.64 a 2% increase for 2020-21

Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

Motion Trustee Stevenson second Trustee Nutting to increase the refuse quarterly billing charge starting 6/1/19 from \$35.00 To \$38.00 a quarter to cover the 2-year refuse increases. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

2 Year Sludge Bid

The bids as follows were opened on 3/15/19 by the Mayor and Village Manager

Gillbuilt Removal of sludge to Carthage \$.065 per gallon
Removal of sludge to Watertown \$.0495 per gallon
They are requesting a 24hour window

Pomerville Removal of sludge to Carthage \$.07 per gallon
Removal of sludge to Watertown \$.0545 per gallon

Motion Trustee Stevenson second Trustee O Connell approving the bid from Gillbuilt for the 2year sludge contract 6/1/19-5/31/2021. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

NYS Retirement Standard Work day

Motion Trustee O Connell second Trustee Nutting approving the village 6-hour standard work day for Trustee Renee Stano. Ayes4 Mayor Eves, Trustees Nutting, Stevenson, and O Connell. Nays 0. Abstain: Trustee Stano.

MAYORS REPORT-INFORMATION AND DISCUSSION

Watertown Savings Bank

The village Savings accounts and funds were transferred from Key Bank to Watertown Bank in 2014-15.

The Village is in the process of transferring all checking accounts from Key bank to Watertown Bank. The Village is ordering new checks, transferring funds should be completed in April.

Glen Park Hydro

The Mayor had a meeting at the Town 3/15/19. The Assessor that was hired by the Town school and villages assessed the Hydro ant 42 million. The Town was willing to reduce the assessment to 39.5 million, Hydro wants it reduced to 21million.

New information on the internet about the company was discovered . This information about selling the company multiple times , cannot be backed up, there are no records showing the recording or filing of any of these sales. A BOCES lawyer experienced with companies doing this will be investigating this new information.

LED Street Lights

The December bill showed the LED lights

Comparing last year's monthly bills to this year. We have been saving between \$400 - \$500 a month

DPW Roof – Emergency Declaration

The Village of Dexter Department of Public Work building houses all village trucks and equipment. The building was damaged in March by high winds (50-60 miles an hour gusts) The roof lifted up and loosened, now the roof is leaking and destroying the interior sheet rock and insulation. To prevent further damage and protect the health safety and welfare of our village employees and residents, the village needs to replace the roof as soon as feasbly possible

Motion Trustee Stevenson second Trustee Nutting declaring an emergency to replace the roof as soon as materials are available . Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

Deputy Clerk Treasurer

Charlene will retire full time July 30, 2019. She would be available part time if necessary.

The Mayor interviewed Mrs. Danielle Queior a second time and recommends her for the position of Deputy Clerk Treasurer. She will start full time at \$13.00 hour.

Motion Trustee Stevenson second Trustee Stano appointing Danielle Queior as Clerk starting full time March 18, 2019 at \$13.00 hour. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

Discussion on 2019-20 tentative budget.

The Board will review the budget and contact the clerk treasurer for any additional information.

Budget hearing and tax cap

Motion Trustee Stevenson second Trustee Stano approving changing the regular April Village Board meeting date to 4/9/19 at 4pm and holding the public hearing at 4:00pm for the 2019-20 tentative budget Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

The village tax cap is within the 1.04%, the village does not need to override the tax cap.

CODE ENFORCEMENT OFFICER

The house that burned at 213-215 W Kirby St in January needs to be taken down for the safety of the community . Children are playing in and around it.

PLANNING BOARD CHAIRMAN

The planning board is recommending the following changes to the village zoning map

Rose DeCilles 518 William St be changed from Commercial to R3. The business allowed under R3 would be more suited to this area.

and

Frontier Housing 373 E Kirby St. be changed from R1 to R3. Memorial Apartments are on the property.

Motion Trustee O Connell second Nutting accepting the above recommendations and approving to start the process for amending the zoning law map. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

The property at 220 Water St . is applying for a permit to open a restaurant and bar . There will be a site plan review.

INFORMATION

Spring cleanup is scheduled for the entire village Saturday May 18,2019 starting at 6:30am.

Easter Egg Hunt is scheduled for 4/13/19 at 10am in the park behind the village office.

The Upstate Medical Mammography Mobile Van would like to use the village office property to provide mammograms to area residents.

Village Sewer to the Airport

Mr. Lane has done an estimate of charges to be proposed

A \$100,000.00 connection fee, and \$300.00 a quarter plus overage. There will be fees for additional connections. The grant money was initially approve for a connection to Watertown, they need to amend it for approval to the Village sewer plant.

CONFERENCES, WORKSHOP AND MEETINGS

The office will be closed Thursday 3/28/19 for training at JCC

The office will be closed Friday 4/19/19 for Good Friday

CORRESPONDENCE AND COMMUNICATIONS

File is available for review

ADJOURNMENT

Motion Trustee Stevenson second Trustee O Connell at 4:40p.m. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.