

**VILLAGE OF DEXTER  
BOARD OF TRUSTEE MINUTES  
TUESDAY  
DEXTER MUNICIPAL BUILDING CONFERENCE ROOM  
JUNE 18, 2013  
100 LOCKE ST 6:45 PM**

**REGULAR MEETING**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE BY Mayor James Eves.**

**PRESENT**

Mayor James Eves, Trustees Bruce Nutting, Richard Stevenson, Daniel O Connell and Renee Stano.

**ALSO PRESENT**

Stephen Lane Village Manager and Charlene Mannigan Deputy Clerk Treasurer.

**MINUTES**

Motion Trustee Stevenson second Trustee Stano to approve the regular monthly minutes of the Village of Dexter Board meeting held on May 21, 2013 at 6:45 PM in the Village Conference Room. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

**6:45 PM PUBLIC HEARING**

For the intent of amending the village zoning law, to include alternates. On the Planning and Zoning Boards was opened by Mayor Eves.

Motion Trustee Stevenson second Trustee O Connell to close the hearing at 7:30PM. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

Motion Trustee Stevenson second Trustee O Connell to approve Resolution #7 for Local Law #3 of 2013 providing alternates to the Planning and Zoning Boards. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

**REVIEW AND APPROVAL OF TREASURER'S REPORTS**

Motion Trustee Stano second Trustee O Connell to approve the Treasurer's Report for Revenue and Appropriation Account Balances, abstract, transfers, bank statements and budget amendments for period ending 5/31/13 & 6/18/13. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

On 5/30/13 Mayor Eves and Trustee Nutting reviewed and approved the 5/30 bills and transfers .

**May 30, 2013 Budget Transfers**

**General Fund**

From	A5110.13	To:	A7310.1	\$2086.48
	A1325.4		A1420.4	\$ 979.90
	A1325.41		A1420.4	\$ 39.48
	A3120.4		A1990.4	\$ 109.72
	A5110.4		A1620.41	\$1649.77
	A7110.4		A7110.42	\$ 182.87
	A7110.41		A7110.42	\$ 69.62
	A7110.45		A7110.42	\$ 75.00
	A7110.47		A7110.42	\$ 131.86
	A7110.471		A7110.43	\$ 52.361

**Water Fund**

From	F8340.13		F9040.8	\$ 441.68
	F8340.4		F9040.8	\$ 332.23
	F8340.41		F1990.4	\$ 947.11

**Sewer fund**

From	G8130.4		G8130.41	\$ 384.96
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## ABSTRACTS

5/30/13	GENERAL FUND	VOUCHERS 549-554	\$11,036.24
	WATER FUND	115	\$2425.00
	SEWER FUND	126-128	\$258.20
6/18/13	GENERAL FUND	VOUCHERS 1-42	\$ 22,187.86
	WATER FUND	1-5	\$ 5,352.16
	SEWER FUND	1-7	\$ 4,914.79

## POLICE REPORT

Motion Trustee Stevenson second Trustee Stano to approve the Police report and Mr. Gould's time sheet for May. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

The Board congratulated Jim Gould, he has passed the Jefferson County exam for Police Chief

Mark Knowles will start the Boat patrol again this year. He will be reimbursed for his gas & oil.

## JUSTICE COURT

Motion Trustee O Connell second Trustee Stevenson to approve the May report. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

## INSPECTION REPORTS

Mayor James Eves - Sewer Treatment Plant

Applications for USDA and EFC were not completed in time for funding during this current budget. USDA may be able to increase the village score to 95pts which will increase chances of funding next year.

Trustee Daniel O Connell Equipment

The new Backhoe arrived 6/13/13. The village will finance \$40,000. Thru Key Bank. The closing will take place 7/3/13 at 9AM.

The snow plow blade needs replacing.

Renee Stano- Buildings & grounds

The Memorial Field ball field lighting from the 1980's is in bad shape. Wiring needs to be checked, the conduit has water coming out of it, the breaker panels are missing doors. The Football team would like lighting on the back of the field facing two ways. Pop Warner has \$2000 to contribute to repairs. The equipment building was also broken into, the door needs repair. The ground is limestone, adding a pole is difficult.

Condit and the door will be repaired immediately. The Mayor will contact NYSEDA for grant money, may be able to replace all lighting with LED Mr. Gould commented that there may be funding available thru sports education grants. EFA has grants available for recreational facilities. The village will have an electrician look at the problems.

## MAYORS REPORT-INFORMATION AND DISCUSSION

Fire District regarding Municipal Building.

**Discussion on the Fire District renting the engine room.**

The village has only charged a \$1. A year for the past 2 years. The Fire District has been paying rent, heating bills and maintenance, plus liability insurance for the Brownville Fire Dept.

A fair market value for rent is \$5-\$7 sq. ft.

At \$5 ft. = \$18000 a year or \$1,500 a month. Another option is to charge only \$1000 a month. Both options would have the additional charge for heat.

The Mayor will call Attorney Gebo to ask if we have to charge fair market value for rent.

The mayor polled the board on the options  
Charge the district \$18,000 a year plus 60% gas bill.

Trustee Nutting Aye

Trustee Stevenson Aye

Trustee Stano Aye

Mayor Eves Aye

Trustee O Connell Nay He prefers to charge \$12,000 a year plus 60% of gas bill

If the District feels they cannot afford the rent, they will move the equipment out of the building.

It is not fair to the village taxpayer not to see a reimbursement from the District for the use of the building.

### **Discussion Fire District meeting 6/10/13 with the Village -offer to purchase the building**

The District representatives were Mr. Archer Mr. Smith and Mr. Lent, none are firemen.

The Mayor and Trustees Stevenson and Stano attended on behalf of the village.

The District had an engineering report done by Bernier & Carr. The village and the district did not agree on improvements and the cost for the improvements to be done.

The District discounted the village fair market value price by the amount of improvements they wanted, and offered only \$185,000. The fire department uses not only the engine room but also the kitchen and the conference room. Offices could be rented out. It is estimated to cost over a million to build a new building.

### **Discussion Putting the Municipal Building up for Sale**

The village can sell, auction or bid out the building for a fair market value price.

The Mayor contacted Tammy Queior from Bayview Shores Realty. She would charge 5-6% of the purchase price, if the village made a deal with the District she will charge 3% commission. The village and fire department would have 1 year to leave the building. She will market the building locally and on the internet.

Motion Trustee Stevenson second Trustee O Connell to enter into a contract with Bayview Shores Realty. Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

The Mayor will notify the District that the building is being put up for sale.

### **Moving the wall in the hall**

The fire department would like to move the engine room wall further into the hall to make room for a new longer fire truck. The District would pay for the construction. The village will not allow the wall to be moved while the building is up for sale. The Fire Department may move out of the building.

The Mayor attended the Black River Watershed conference 6/4/13

Discussion on permits needed by the village for storm water run off. It is a state mandate with no funding. More information will be coming.

### **CODE ENFORCEMENT OFFICER**

Mr. Millington submitted his report. Diane's Coffee Shop has an engineer report for the repair of the back exterior wall, 3 permits and a certificate of occupancy were issued in June.

The State is delegating more responsibilities to the Code officer. The code officer may become a full time job.

### **VILLAGE MANAGER**

#### **The DOT request to transfer maintenance of catch basins on RTE 180 to the village.**

Per NYS Highway law if catch basins were installed and maintained by the state before 1971, the village does not have to take them over. The NYS DOT had maintained them until the recent notice.

Steve has called Senator Richie and Assemblywoman Addie Russell to see if they can help. The village does not have funding to replace or repair the basins. There is one basin that currently needs repair.

## **BOARD MEMBERS DISCUSSION AND ACTION**

Discussion - Uniform Notice of Claim Act

Motion Trustee Nutting second Trustee O Connell to approve Resolution #8 of 2013 designating the NY Secretary of State as the Village's agent for service of notices of claim. The time limit for the service of notice of claim upon the village will be 90 days and shall be transmitted to the clerk of the Village of Dexter PO Box 62 100 Locke St Dexter, NY 13634 Ayes 5 Mayor Eves, Trustees Nutting, Stevenson, O Connell and Stano. Nays 0.

## **INFORMATION**

The yearly Water Fund audit is scheduled for 6/24/13

The Village Office will be closed on Fridays during July and August.

ISO will be here 7/9/13 to survey the Fire Department.

## **CORRESPONDENCE AND COMMUNICATIONS**

**File is available for review**

## **ADJOURNMENT**

Motion Trustee Stevenson second Trustee O Connell to adjourn at 7:45pm. Ayes 5 Mayor Eves, Trustees Nutting, O Connell and Stano. Nays 0.