

Planning Board
Village of Dexter
January 27, 2014
Regular Meeting
Minutes

Meeting called to order by Chairman Jean Simoneau at 6:30 PM.

Quorum: Yes

Members Present: Jean Simoneau, Maureen Heise, Heidi Bernier, Todd Reinhardt, Deborah Harmann

Members Absent: Michael Lane {called in}; Stephanie Ferguson {called in}

Privilege of Floor: None

Motion Maureen Heise 2nd Heidi Bernier to approve the minutes from the October 28, 2013 meeting. No corrections or additions.

Ayes: 5: Jean Simoneau, Maureen Heise, Heidi Bernier, Todd Reinhardt, Deborah Harmann

Nays: 0

Correspondence: None

Report of Committees: None

Unfinished Business

~Discussion of two residents who may be interested in serving as alternates on the Planning Board. Chairman Simoneau will write a letter to Joseph Babcock and Richard Lagos asking them if they would be interested in serving as alternates.

~Discussion on Zoning/Code Enforcement Officer attending the Planning Board Meetings. Members feel the Zoning Officer should attend the meetings when there is an application{s} that he has sent to the Planning Board for review, anything that he has signed and sent to the Planning Board, all Public Hearings and when his expertise is needed for review or discussion of a matter. It is felt it is not necessary for him to attend all meetings.

Motion Heidi Bernier 2nd Maureen Heise for Chairman Simoneau to write a letter to Mayor Eves requesting his support that the Zoning/Code Enforcement Officer attend those meetings that will be discussing building permits, which he has sent to the Board for review, any document he has signed and sent to the Board for review, all public hearings, and meetings when the Board needs his expertise on matter to be brought up for review/discussion.

Ayes: 5 Jean Simoneau, Maureen Heise, Heidi Bernier, Todd Reinhardt, Deborah Harmann

Nays: 0

Chairman Simoneau will review all building permits before they are presented to the Board. Incomplete applications will not be tolerated.

New Business

~At the December 3, 2013 Annual Meeting of the Village Board of Trustees, the following appointments were made:

Jean Simoneau as Chairman for a term of one year effective December 2, 2013 through November 30, 2014;

Michael Lane as Vice Chairman for a term of one year effective December 2, 2013 through November 30, 2014;

Jean Simoneau as member for a term of seven years effective December 2, 2013 through December 6, 2020.

~Chairman Simoneau signed the Oath Book.

~A letter of appreciation was signed by the Board Members and will be sent to John Doolittle, thanking him for his many years of service to the Planning Board.

Other

~Chairman Simoneau is working on a project called "A Residence Toolkit." The purpose of this program will be to simplify the Zoning Law, making it easier for the public to comprehend. When completed and approved by the Planning Board and The Board of Trustees, the program will be added to the Village's Website. The Zoning Law and Subdivision Laws will also be added to the Website making it easier for the residents to access the Laws.

Motion Todd Reinhardt 2nd Maureen Heise to table "A Residence Toolkit" until Chairman Simoneau finishes the project and presents it to the Board.

Ayes: Chairman Simoneau, Maureen Heise, Heidi Bernier, Todd Reinhardt, Deborah Harmann

Nays: 0

~Reminder that registration forms for the Government Conference to be held at JCC on March 27, 2014 must be in to Clerk by February 28, 2014. Chairman Simoneau recommended all members attend if they are able to.

Chairman Simoneau told members of the Board that he is pleased to be working with the Planning Board again.

Motion Deborah Harmann 2nd Maureen Heise for adjournment.

Ayes: 5 Jean Simoneau, Maureen Heise, Heidi Bernier, Todd Reinhardt, Deborah Harmann

Nays: 0

Meeting adjourned at 6:59 PM.

Respectfully submitted,
Charlene Mannigan